



**CITY OF TEXARKANA**  
**CITY COUNCIL**  
**MINUTES • DECEMBER 11, 2017**

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**Council Chambers**
**Regular Meeting**
**6:00 PM**


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**220 TEXAS BLVD.**  
**TEXARKANA, TX 75501**

**I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM**

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Betty Williams	Ward 3	Present	
Christie Alcorn	Ward 4	Absent	
Bill Harp	Ward 5	Present	
Josh Davis	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, Kyle Dooley, Jodie Lee, Lisa Thompson, Dusty Henslee, Pete Mann, Eric Schlotter, David Orr, and J.D. Phillips.

Legal Counsel: Jeff Lewis

**II. INVOCATION AND PLEDGE BY COUNCIL MEMBER MARY HART**
**III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST**
**Upcoming City Council Meetings:**

Monday, December 25, 2017 - **CANCELLED**

Monday, January 8, 2018

Monday, January 22, 2018

**Parks & Recreation Events:**

No events are scheduled.

For a complete list of Parks & Recreation activities and information call 903-798-3978 or visit the city website at <http://tx-texarkana.civicplus.com>

The city participated this past weekend in the "Shop with a Cop" program for this year's holiday season.

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Congratulations were expressed to the Pleasant Grove Hawks high school football team for their undefeated record. Their next game is scheduled for Thursday, December 14th at 7:00 p.m. in Frisco, Texas. The game will be held at the sports and entertainment campus 'The Star'.

Mayor Bruggman recognized a very special guest to the meeting, MacKenzie Hale, who is 9 years old. Young Ms. Hale thanked the Mayor for his welcome.

#### *Appointments to Boards & Commissions*

After council revisited the vacant council position on the Ark-Tex Council of Governments board, Council Member Harp volunteered to fill the vacancy and serve on this board.

Council made no citizen board appointments.

#### **IV. OPEN FORUM: COMMENTS FROM THE PUBLIC (LIMIT 5 MINUTES EACH)**

Items scheduled for "Public Hearing" or have been heard at a previous "Public Hearing" are not to be addressed at the "Open Forum".

There were no public comments made at Open Forum.

#### **V. ITEMS FOR CONSIDERATION**

##### *Consent Items*

Jennifer Evans informed council of two minor corrections made to the November 27, 2017 minutes prior to the vote of the consent agenda.  
(6:09 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Josh Davis, Ward 6
<b>SECONDER:</b>	Betty Williams, Ward 3
<b>AYES:</b>	Bruggeman, Matlock, Hart, Williams, Harp, Davis
<b>ABSENT:</b>	Alcorn

1. Consider approval of the minutes of the Regular Meeting of the City Council held on November 27, 2017 at 6:00 PM.
2. Ordinance No. 2017-132 determining a lack of public necessity and abandoning a part of a utility easement in Parcel 2, Block No. 1 Galleria Oaks #1 Addition in the vicinity of the AT&T Store at 5112 Summerhill Road.

Public Hearing:  
Second Briefing:  
Council Vote: December 11, 2017

*Action Items*

- Resolution No. 2017-133 authorizing the City Manager to enter into an agreement consenting to the assignment of City agreements with International Paper Company to Graphic Packaging Holding Company or its affiliates.

Public Hearing:

Second Briefing:

Council Vote: December 11, 2017

Jeff Lewis explained the background of the resolution and made some comments. Representatives attending from International Paper were Matt Barbour, Cindy Gwen, and Lee Pittman. Graphic Packaging representative Brian Sernulka was also at the meeting.

The Mayor thanked Riverbend members Liz Fazio Hale and Fred Milton for their attendance at the meeting.

(6:14 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Harp, Ward 5
<b>SECONDER:</b>	Josh Davis, Ward 6
<b>AYES:</b>	Bruggeman, Matlock, Hart, Williams, Harp, Davis
<b>ABSENT:</b>	Alcorn

## VI. FIRST BRIEFINGS - NONE

## VII. PUBLIC HEARINGS

- Motion to move Ordinance No. 2017-121 up for council vote.

(6:18 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Harp, Ward 5
<b>SECONDER:</b>	Betty Williams, Ward 3
<b>AYES:</b>	Bruggeman, Matlock, Hart, Williams, Harp, Davis
<b>ABSENT:</b>	Alcorn

- Ordinance No. 2017-121 amending the Code of Ordinances, Chapter 140 "Zoning", Section 140-111 "UPDD University Planned Development District" to add the additional use of "application of permanent cosmetics business" in Area 8 (Richmond Road Mixed Use Development Area). Kayla Neely, applicant.

Public Hearing: December 11, 2017  
 Second Briefing: January 8, 2018  
 Council Vote: January 22, 2018

Kayla Neely spoke at this hearing and asked for council consideration of an expedited vote on this agenda item.  
 (6:18 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Josh Davis, Ward 6
<b>SECONDER:</b>	Mary Hart, Ward 2
<b>AYES:</b>	Bruggeman, Matlock, Hart, Williams, Harp, Davis
<b>ABSENT:</b>	Alcorn

- 3. Ordinance No. 2017-122 granting a specific use permit to allow the location of a tattoo studio in a tenant space (Suite 110A) in Oaklawn Center, located at 2729 New Boston Road (part of a 25.334 acre tract of land in the Eli Moore HRS, A-401). New Boston Retail Group, LLC, applicant. Nathan Biddle, agent.

Public Hearing: December 11, 2017  
 Second Briefing: January 8, 2018  
 Council Vote: January 22, 2018

There were no public comments made at this hearing.

<b>RESULT:</b>	<b>MOVED FORWARD</b>	<b>Next: 1/8/2018 6:00 PM</b>
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- 4. Motion to move Ordinance No. 2017-123 up for council vote.  
 (6:21 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Harp, Ward 5
<b>SECONDER:</b>	Josh Davis, Ward 6
<b>AYES:</b>	Bruggeman, Matlock, Hart, Williams, Harp, Davis
<b>ABSENT:</b>	Alcorn

- 5. Ordinance No. 2017-123 amending PD-05-7(GR) for site plan approval to allow a dentist office and future retail space on Lot 1, Pavilion Park Minor Plat, located at the northeast corner of Pavilion Parkway and Gibson Lane. Mitchell Glass, applicant. Kayla Wood, MTG Engineers and Surveyors, agent.

Public Hearing: December 11, 2017  
 Second Briefing: January 8, 2018  
 Council Vote: January 22, 2018

Dan Boyles spoke at this hearing and asked for council consideration of an expedited vote on this agenda item.

(6:22 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Betty Williams, Ward 3
<b>SECONDER:</b>	Jean H. Matlock, Ward 1
<b>AYES:</b>	Bruggeman, Matlock, Hart, Williams, Harp, Davis
<b>ABSENT:</b>	Alcorn

6. Resolution No. 2017-131 approving the Community Development Block Grant (CDBG) Comprehensive Assessment Performance Evaluation Report.

Public Hearing: December 11, 2017

Second Briefing:

Council Vote: December 11, 2017

There were no public comments made at this hearing.

(6:24 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Betty Williams, Ward 3
<b>SECONDER:</b>	Bill Harp, Ward 5
<b>AYES:</b>	Bruggeman, Matlock, Hart, Williams, Harp, Davis
<b>ABSENT:</b>	Alcorn

#### **VIII. SECOND BRIEFING WITH UPDATES - NONE**

#### **IX. SECOND BRIEFING WITHOUT UPDATES - NONE**

#### **X. ITEMS FOR DISCUSSION**

Staff Updates - Vital Statistics Department

Jennifer Evans provided a brief report outlining and highlighting the many functions performed by staff in the Vital Statistics Department. This very busy office is staffed by three deputy registrars and serves, on the average, over 7,000 customers a year.

Mayor Bruggeman and Council Member Davis both personally expressed great appreciation for the work done by the Vital Statistics staff.

#### **XI. ADMINISTRATIVE COMMENTS**

1. City Council

Council Member Matlock thanked Shirley Jaster and Kyle Dooley for responding so quickly to the needs and requests of her constituents in Ward 1. She said in part "...they make me look good!"

Mayor Bruggeman thanked staff for the recent clean-up of vegetation along Shilling Road.

In closing, the Mayor wished everyone a Merry Christmas and safe holiday season!

2. City Staff

Staff had no administrative comments for council.

**XII. CLOSED SESSION**

The City Council convened into closed session pursuant to Texas Government Code Section 551.071 (consultation with City Attorney).

**XIII. RECONVENED INTO OPEN SESSION**

**XIV. ADJOURNMENT**

A motion was made to adjourn the meeting.  
(7:25 PM)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Hart, Ward 2
<b>SECONDER:</b>	Jean H. Matlock, Ward 1
<b>AYES:</b>	Bruggeman, Matlock, Hart, Williams, Harp, Davis
<b>ABSENT:</b>	Alcorn



Jennifer Evans  
City Secretary



Bob Bruggeman  
Mayor