

Summary Sheet

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk
Subject: Consider approval of November 5, 2018 Planning and Zoning Commission Minutes
Meeting Date: 12/3/2018

Attachments

- a. 11-5-18 Minutes (PDF)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Pending		
Planning & Zoning Commission	Debbie Burk	Meeting Pending
12/03/2018 12:00 PM		

Staff Commentary

Updates/History of Briefing:

(Insert Date Here):
 (Insert Text Here) or Select, Delete this and all text with parentheses and say "NOT APPLICABLE"

Executive Summary and Background Information:

Potential Options:

- List or "None"
-

Fiscal Implications:

(Insert Text Here)

Staff Recommendation:

(Insert Text Here)

Advisory Board/Committee Review:

(Advisory Board/Committee Name OR say "NONE")

City of Texarkana, Texas

Board/Committee Recommendation:

(Insert Date Here):

(Insert Text Here or say "NOT APPLICABLE")

Advisory Board/Committee Meeting Date and Minutes:

(Insert Minutes Here) or Select, Delete this and all text in this area and say "NOT APPLICABLE"