

# Briefing Sheet

Update Date: 1/22/2019 2:54 PM

**Lead Department:** Purchasing and Contracting **Action Officer:** Sharon Moore, Purchasing Manager  
Resolution No. 2019-009 authorizing the City Manager to enter into a professional services design contract with MTG Engineers and Surveyors Inc. for the Gibson Lane Extension Project for an amount not to exceed \$485,982.40 using Tax Increment Reinvestment Zone #1 (TIRZ) funds.

**Subject:** using Tax Increment Reinvestment Zone #1 (TIRZ) funds.

**Briefing:** 1/28/2019      **Public Hearing:**      **Council Vote:** 1/28/2019

**Item Schedule**  
Schedule 2: Brief once - vote once (two weeks)

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

Request for Qualifications was published on the City website September 28, 2018 and Texarkana Gazette September 30, 2018 and October 7, 2018.  
Responses were opened on October 18, 2018.  
Respondents were MTG Engineers of Texarkana, Texas, Halff Associates of Shreveport, LA, Wier and Associates of Arlington, Texas, Spears Engineering of Texarkana, Arkansas and A.L. Franks Engineering of Texarkana, Arkansas.  
A panel of four were selected to review and score the qualifications of the respondents.  
MTG Engineers scored the highest average score of all the respondents.  
There are no policy exceptions.  
Funds are available through the Tax Increment Reinvestment Zone #1 Fund.  
The Scope of Work: Provide all basis of qualifications and competence for the general engineering, consulting, research, and reporting services related to support of the City's street construction of Gibson Lane Extension from University Avenue to Pleasant Grove Road.

**Potential Options:**

- To approve the selection of MTG Engineers for the Gibson Lane Extension Project.
- To not approve the selection of MTG Engineers for the Gibson Lane Extension Project

**Fiscal Implications:**

Funding is available through the Tax Increment Reinvestment Zone #1 (TIRZ#1) fund.

**Staff Recommendation:**

Staff recommends approval

**Advisory Board/Committee Review:**

NONE

## City of Texarkana, Texas

### Board/Committee Recommendation:

NOT APPLICABLE

### Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

### Attachments

- a. 2019-009 RES Engineering Svs for Gibson Lane Extension (DOCX)
- b. 2019-009 EXH 'A' (XLSX)
- c. 2019-009 Goals & Perspectives (DOCX)
- d. 2019-009 RES Eng Svcs Gibson Ln signed (PDF)

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### Staff Coordination

Purchasing and Contracting	Sharon Moore	Department Head Review	
Completed	01/16/2019 8:42 AM		
Finance Department	Kristin Peeples	Finance Review	Completed 01/16/2019
11:29 AM			
Public Works Department	Dusty Henslee	Review	Completed
01/16/2019 12:50 PM			
Deputy City Manager	Kyle Dooley	Deputy City Manager Review	Completed
01/18/2019 8:35 AM			
City Manager	Shirley Jaster	City Manager Review	Completed 01/22/2019
3:05 PM			
City Council	Jennifer Evans	Meeting	Completed 01/28/2019
6:00 PM			

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### Meeting History