I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
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<tbody>
<tr>
<td>Bob Bruggeman</td>
<td>Mayor</td>
<td>Present</td>
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<tr>
<td>Jean H. Matlock</td>
<td>Ward 1</td>
<td>Present</td>
<td></td>
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<tr>
<td>Mary Hart</td>
<td>Ward 2</td>
<td>Present</td>
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<tr>
<td>Betty Williams</td>
<td>Ward 3</td>
<td>Present</td>
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<tr>
<td>Christie Alcorn</td>
<td>Ward 4</td>
<td>Absent</td>
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<tr>
<td>Bill Harp</td>
<td>Ward 5</td>
<td>Present</td>
<td></td>
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<tr>
<td>Jay Davis</td>
<td>Ward 6</td>
<td>Present</td>
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Staff Present: City Manager Shirley Jaster, Jennifer Evans, David Orr, Kristin Peeples, Karey Parker, Robby Robertson, Eric Schlotter, Craig Hicks, Sherry Jackson Hawkins, Vicky Coopwood, and Garrett Baker.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY MAYOR BOB BRUGGEMAN

III. SWEARING-IN CEREMONY FOR WARD 3 AND WARD 5

Judge Sherry Jackson swore in Ward 3 Council Member Betty Williams and Ward 5 Council Member Bill Harp. Both council members were unopposed at the November 3, 2020, General Election and will each serve a three-year term.

Council Member Williams said serving on the council has been one of the most rewarding experiences of her life and she has enjoyed every minute of it.

Council Member Harp thanked his wife, Kathy, for her continued support and the citizens of Ward 5 for allowing him to serve a three-year term.

IV. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:
Monday, December 14, 2020 at 6:00 p.m.
Monday, January 11, 2021 at 6:00 p.m.
Monday, January 25, 2021 at 6:00 p.m.

**Parks & Recreation Events:**

November 26th  7th Annual Turkey Trot 5K      Spring Lake Park

Additional Parks & Recreation information can be found on the city’s website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

This year's downtown Christmas parade will be altered to accommodate a "motorcade" for safe social distancing while enjoying the festivities. It will be held on December 7th and begin at 7:00 p.m.

Wes Crenshaw, new owner of KLFI-TV, was welcomed to the meeting. Mr. Crenshaw will continue to provide video and streaming services for the city's council meetings.

The Mayor also welcomed four students who were interested in seeing city business conducted firsthand: Victoria Johnson, Rikia Johnson, Prashansa Johnson, and LaKing Harris.

V. **SPECIAL PRESENTATIONS**

   Insurance Services Office (ISO) Fire Protection Rating for Texarkana - by Hugh Gibson (Zoom)

Mr. Gibson congratulated the council and city staff for receiving the highest ISO classification rating - **Class 1** for Texarkana, Texas! The Class 1 certification recognizes effective public fire protection which helps citizens obtain better property insurance rates and premiums. Mr. Gibson was joined by Jesse Williams, David Eaves, Kim Hunt and Orlando Hernandez.

Mayor Bruggeman said he remembered when the city's fire protection rating was a Class 4. It has taken a lot of hard work and cooperation among many departments, including Texarkana Water Utilities, but it has paid off. The city is honored to be recognized with a Class 1 rating in the state of Texas.

   Small Business Saturday Proclamation - November 28, 2020

   Mayor Bruggeman read the proclamation. He encouraged citizens to support local small businesses as COVID-19 has caused some struggles for business owners.

   **RESULT:**     **CLOSE ACTION**

VI. **OPEN FORUM: COMMENTS FROM THE PUBLIC**

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.
LaKing Harris addressed council regarding mentorship by an elected official.

**APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES**

There were no appointments or reappointments made to any board or commission by the council.

**Council Members Annual Board Appointments Review**

Council reviewed individual member appointments to various boards and commissions and made no changes.

 RESULT: CLOSE ACTION

**Council Appointments Review Sheet**

 RESULT: CLOSE ACTION

**VII. ITEMS FOR CONSIDERATION**

**Consent Items**

(6:39 p.m.)

 RESULT: ADOPTED [UNANIMOUS]
 MOVER: Betty Williams, Ward 3
 SECONDER: Mary Hart, Ward 2
 AYES: Bruggeman, Matlock, Hart, Williams, Harp, Davis
 ABSENT: Alcorn

1. Consider approval of the minutes of the Regular Meeting of the City Council held on November 9, 2020 at 6:00 PM.

2. Consider approval of the minutes of the Special Meeting of the City Council held on November 16, 2020 at 12:00 PM.

   November 3, 2020 - Special Election Canvass Documents

3. Resolution No. 2020-119 setting the 2021 City Council meeting dates and official city holiday closings.

   Public Hearing:
   Council Vote: November 23, 2020
4. Ordinance No. 2020-139 ordering and declaring as adopted the petition-initiated ballot measure amending the City Charter by adding new Section 17 to Article XVII, titled "Collective Bargaining Impasse".

Public Hearing:
Council Vote: November 23, 2020

Action Items

5. Resolution No. 2020-126 authorizing the City Manager to enter into a contract with Azavar Audit Solutions, Inc. for hotel occupancy tax and short-term rental audits, hotel tax administration services, sales tax audits, and franchise fee audits.

Public Hearing:
Council Vote: November 23, 2020

(6:41 p.m.)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bill Harp, Ward 5
SECONDER: Jean H. Matlock, Ward 1
AYES: Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT: Alcorn

6. Resolution No. 2020-129 appointing a Mayor Pro Tem for the term beginning December 1, 2020, and ending on November 30, 2021, or until superseded by new council member appointments.

Public Hearing:
Council Vote: November 23, 2020

The vote was adopted to amend this resolution by adding the name of the council-elected Mayor Pro Tem: Ward 5 Council Member Bill Harp.

(6:42 p.m.)

RESULT: ADOPTED TO AMEND [UNANIMOUS]
MOVER: Betty Williams, Ward 3
SECONDER: Jay Davis, Ward 6
AYES: Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT: Alcorn

7. Resolution No. 2020-136 approving a one-time additional at risk pay pertaining to the COVID-19 public health emergency for all eligible and essential personnel.
Public Hearing: November 23, 2020

City Manager Jaster briefed this agenda item.

(6:51 p.m.)

<table>
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<tr>
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<tr>
<td>MOVER:</td>
<td>Bill Harp, Ward 5</td>
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<tr>
<td>SECONDER:</td>
<td>Jean H. Matlock, Ward 1</td>
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<tr>
<td>AYES:</td>
<td>Bruggeman, Matlock, Hart, Williams, Harp, Davis</td>
</tr>
<tr>
<td>ABSENT:</td>
<td>Alcorn</td>
</tr>
</tbody>
</table>

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bill Harp, Ward 5
SECONDER: Jean H. Matlock, Ward 1
AYES: Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT: Alcorn

8. Resolution No. 2020-138 supporting The Texarkan (former Texarkana National Bank building) redevelopment project, authorizing use of additional EPA cleanup funds to any person or entity allying with Texarkana Renewal Properties, LLC for the project, and authorizing the City Manager to execute any and all loan documents or other documents necessary for the project.

Public Hearing: November 23, 2020
Council Vote: November 23, 2020

David Peavy addressed council during this hearing.

(6:55 p.m.)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mary Hart, Ward 2
SECONDER: Betty Williams, Ward 3
AYES: Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT: Alcorn

VIII. FIRST BRIEFINGS


Public Hearing: December 14, 2020
Council Vote: December 14, 2020

David Orr briefed this agenda item.
RESULT: MOVED FORWARD
Next: 12/14/2020 6:00 PM

2. Ordinance No. 2020-131 granting a Specific Use Permit to allow permanent cosmetics and microblading on Lot 1, Parcel 1, Block 2, Galleria Oaks #1 Addition, located in a tenant space at 5510 Summerhill Road. Mark Van Herpen, representing Medwell Properties LLC, owner. Amanda Ross, agent.

Public Hearing: December 14, 2020
Council Vote: December 14, 2020

David Orr briefed this agenda item.

RESULT: MOVED FORWARD
Next: 12/14/2020 6:00 PM


Public Hearing: December 14, 2020
Council Vote: December 14, 2020

David Orr briefed this agenda item.

RESULT: MOVED FORWARD
Next: 12/14/2020 6:00 PM


Public Hearing: December 14, 2020
Council Vote: December 14, 2020

David Orr briefed this agenda item.

RESULT: MOVED FORWARD
Next: 12/14/2020 6:00 PM

5. Ordinance No. 2020-135 granting a Specific Use Permit to allow the location of a double-wide HUD code manufactured home on an approximate 1.228-acres being Tracts 62B, 62C, 62D, Flower Acres Addition, located at 3311 Kidd Lane. Jeffrey and Peggy Robey, owners. (A 3/4 vote of the City Council is required to approve this request.)

Public Hearing: December 14, 2020
Council Vote: December 14, 2020
David Orr briefed this agenda item.

**RESULT:** MOVED FORWARD  
**Next:** 12/14/2020 6:00 PM

6. Resolution No. 2020-140 approving the Community Development Block Grant (CDBG) 2019 Comprehensive Assessment Performance Evaluation Report.

Public Hearing: December 14, 2020  
Council Vote: December 14, 2020

David Orr briefed this agenda item.

**RESULT:** MOVED FORWARD  
**Next:** 12/14/2020 6:00 PM

IX. PUBLIC HEARINGS - NONE

X. ITEMS FOR DISCUSSION

Staff Updates  
COVID-19 - by Fire Chief Eric Schlotter

The Emergency Operations Center (EOC) is fully activated and works in conjunction with Bowie County. It operates Monday through Friday from 8:00 a.m. to 5:00 p.m. Staff is available, ready to assist, and can be reached at (903) 255.5560. The EOC closely monitors case volume, provides needed supplies, shares media briefs and updates, and assists Dr. Matt Young, COVID-19 medical consultant, in giving instructions and guidance to callers.

Free COVID-19 mouth-swab testing is available to the public at 902 West 12th Street in Texarkana. Walk-ins are welcomed or an appointment can be made at: gogettested.com. This free testing is provided by state personnel and is anticipated to be available until the end of the year. There is some delay in obtaining test results at the state level. In-house testing is available for city employees under the direction of Fire Department staff.

Concern was expressed for Bowie County's current numbers: ten deaths have occurred since the November 9th council meeting, there are 702 active cases and, a total of 97 deaths have been recorded. The two local hospitals have tirelessly been taking care of patients. However, as cases continue to increase, strain on resources for both facilities was projected for the very near future.

All citizens were especially cautioned to be diligent during the holiday season in wearing masks and washing hands while spending time with family members and conducting normal daily activities.
XI. ADMINISTRATIVE COMMENTS

1. City Council

The Mayor congratulated Ward 3 Council Member Betty Williams and Ward 5 Council Member Bill Harp for their new three-year council terms and continued service to citizens in their respective wards.

He also thanked Greg Bischof, representing the Texarkana Gazette, for attending the meeting and standing in for regular city business reporter Karl Richter.

2. City Staff

City Manager Jaster encouraged council to view the Christmas tree and lights outside of city hall after the meeting. Staff from Parks & Recreation along with Public Works, decorated the area around city hall to encourage social distancing and drive-by views for citizens to enjoy during the festive season.

Ms. Jaster said that the December 14th council meeting may be held via the Zoom video conferencing platform in light of the current COVID-19 numbers in the city.

She also reminded council that city offices will be closed on Thursday, November 26th and Friday, November 27th in observance of the Thanksgiving holiday.

XII. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:27 p.m.)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jean H. Matlock, Ward 1
SECONDER: Mary Hart, Ward 2
AYES: Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT: Alcorn

Jennifer Evans
City Secretary

Bob Bruggeman
Mayor